Form # P 04

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK **CITY OF PORTLAND**

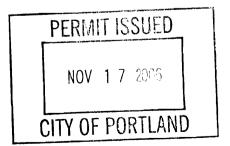
Please Read Application And

PULL DING INCRECTION

Notes, If Any, Attached	PERIVI	Permit Number: 061591
This is to certify that REED CRAIG C & HOPE	E H EED TRUSTEES/n/ a	PERMIT ISSUED
has permission toInstall 1 3x3 bldg sign		NOV 1 7 2006
provided that the person or person of the provisions of the Statutes of the construction, maintenance and this department.	ns rm or the contante	ng this permit shall comply with all soft the City of Port Rad Aboutating res, and of the application on file in
Apply to Public Works for street line and grade if nature of work requires such information.	ificatio of insper on muster and ven permeter on proceed or leave the control of	A certificate of occupancy must be procured by owner before this building or part thereof is occupied.
OTHER REQUIRED APPROVALS Fire Dept Health Dept Appeal Board		Nama M. Mar Aller 11/15/DE
Other Department Name PEI	NALTY FOR REMOVING THIS C	Director - Building & Inspection Serviges ARD

City of Portland	, Maine - Bui	lding or Use	Permi	t Application	n Permit No:	Issue Date	:	CBL:	-
389 Congress Stree		•						013 M	02201B
Location of Construction	n:	Owner Name:			Owner Address:			Phone:	
195 CONGRESS ST REED CRAIG C & HOPE H REED		27 SUMMER ST							
Business Name: Contractor Name:		Contractor Address:	:		Phone				
n/a			Portland						
Lessee/Buyer's Name		Phone:			Permit Type:		_		Zone:
					Signs - Permane	nt			BI
Past Use:		Proposed Use:			Permit Fee:	Cost of Wor	k: CE	O District:	<u> </u>
Commercial / Tea sh	юр	Commercial /	Tea sho	p install 1	\$48.00			1	
		3x3 bldg sign			FIRE DEPT:	Approved	INSPECTI	iON:	
		conected	l lo peri	u.f 06 - 1390		Denied	Use Group	Bu	Type: 52
			,		-			TRA	2013
							<u> </u>	1 DC	200
Proposed Project Descri								1	Type: 58 2013 /15/06
Install 1 3x3 bldg sig	gn				Signature:		Signature:	m //	15/06
					PEDESTRIAN ACT	IVITIES DIST	FRICT (P.A	.D.)	
					Action: Appro	ved App	proved w/Co	nditions [Denied
					Signature:		D:	ate:	
Permit Taken By:	Date A	pplied For:							
dmartin	1	1 /2006			Zoning	g Approva	11		
		'	Spe	cial Zone or Revi	ews Zoni	ing Appeal		Historic Pre	eservation
	lication does not m meeting appli	•	Shoreland		Variance			Not in District or Landma	
Federal Rules.	in meeting uppir	eagle State and							
		$ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $	etland	Miscellaneous			Does Not Require Review		
2. Building permits do not include plumbing, septic or electrical work.		ctiana	_ ; wiscon	ancous		,			
		ood Zone	Conditi	ional Use		Requires Re	eview		
.	onths of the date		Subdivision		Interpretation			Approved	
	on may invalidate	e a building							
permit and stop	all work								
			Si	te Plan	Approv	'ed		Approved w	//Conditions
DERM	NT ISSUED		Maj	Minor MM	Denied			Denied	
	111 1330110	,	OK I					Jisa	
		1	Date:	1/2/01 A	Date:		Date:		
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I hereby certify that I I have been authorized									
jurisdiction. In addit									
shall have the authori	ty to enter all are	eas covered by si	uch peri	nit at any reaso	nable hour to enfor	ce the provi	ision of the	e code(s) a	pplicable to
such permit.									
SIGNATURE OF APPLI	CANT			ADDRES	S	DATE		PH	ONE
DECDONGIN E PERCE	ALIN CLARGE CE	VODIV mimi n							ONE.
RESPONSIBLE PERSOI	N IN CHARGE OF V	WUKK, IIILE				DATE	,	PH(ONE

City of Portland, Maine - Building or Use Permit					Permit No:	Date Applied For:	CBL:		
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716			8716	06-1591	10/27/2006	013	M02201B		
Location of Construction:		Owner Name:		O	wner Address:		Phone:	_	_
195 CONGRESS ST		REED CRAIG C & HO	OPE H RE	$ED \mid 2$	7 SUMMER ST				
Business Name:		Contractor Name:		Co	Contractor Address:		Phone		
	_	n/ a		F	Portland				
Lessee/Buyer's Name		Phone:		Pe	rmit Type:		•		
					Signs - Permanent				
Proposed Use:			P	roposed	Project Description:		<u> </u>		
Commercial / Tea shop	install 1 3x3 b	oldg sign	I	nstall 1	3x3 bldg sign				
Dept: Zoning	Status: A	nnroyad	Dovid		Ann Machado	Approval D	Noto:	11/02/2006	
	Status: Ap	•	Kevi	ewei.	Alli Macilauo	Approvario			
Note: Change of use	permit 06-1390						Ok to Is	ssue: 💌	
Dept: Building	Status: A	proved with Condition	s Revi e	ewer:	Tom Markley	Approval D	ate:	11/15/2006	
Note:							Ok to Is	ssue: 🔽	
Application approv and approrval prior	•	nformation provided by	applicant.	Any de	eviation from appr	oved plans requires	s separate	review	
2) Signage Installation	to comply wit	n Chapter 31 of the IBC	2003 buil	ding co	ode.				



City of Portland, M	lding or Use Permit	Permit No:	Date Applied For:	CBL:		
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716			06-1591	10/27/2006	013 M02201B	
Location of Construction:		Owner Name:		Owner Address:		Phone:
195 CONGRESS ST		REED CRAIG C & HO	OPE H REED	27 SUMMER ST		
Business Name:		Contractor Name:		Contractor Address:		Phone
		n/ a		Portland		
Lessee/Buyer's Name		Phone:		Permit Type:	-	
				Signs - Permanent		
Proposed Use:		_= _==	Propose	ed Project Description:		_
Commercial / Tea shop	install 1 3x3	bldg sign	Install	1 3x3 bldg sign		
Dept: Zoning	Status: A	Approved	Reviewer	Ann Machado	Approval D	Pate: 11/02/2006
Note: Change of use	permit 06-139	90.				Ok to Issue:
Dept: Building	Status: A	Approved with Conditions	Reviewer	Tom Markley	Approval D	Pate: 11/15/2006
Note:						Ok to Issue:
Application approva and approrval prior	-	information provided by	applicant. Any	deviation from app	roved plans requires	s separate review
2) Signage Installation	to comply w	ith Chapter 31 of the IBC	2003 building	code.		

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IMPORTANT

If the pertificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an encorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or after the coverage afforded by the policies listed thereon.

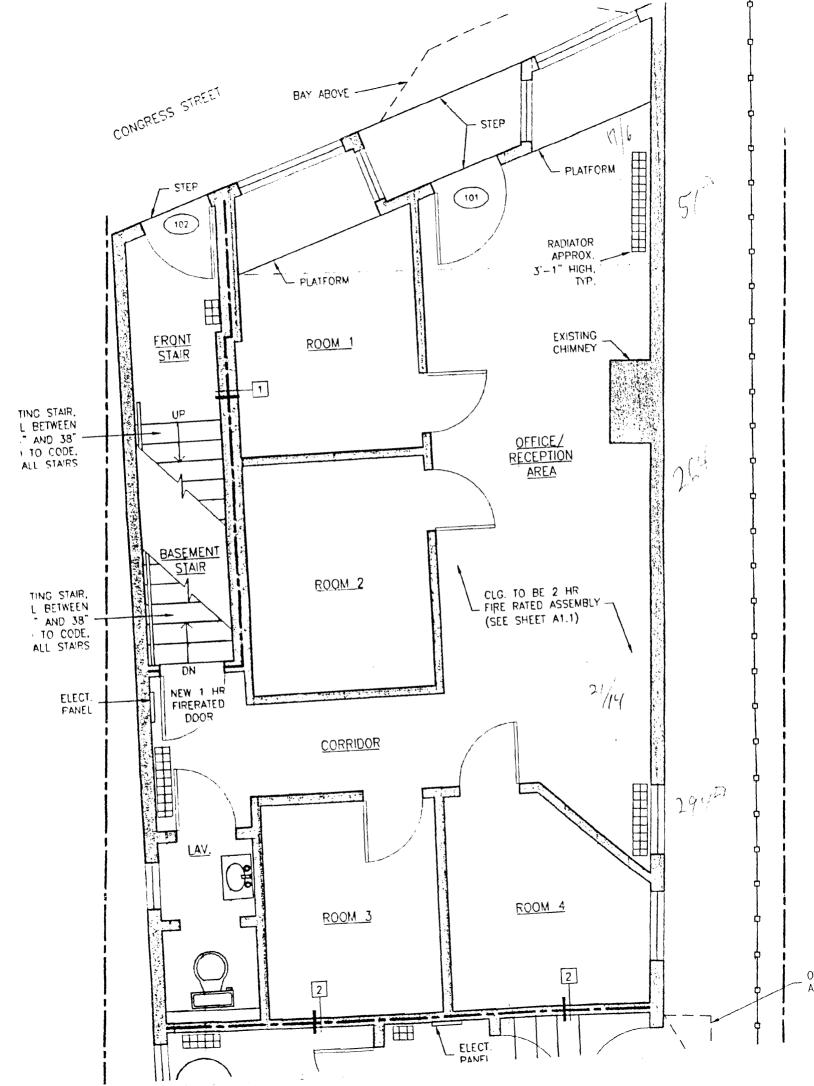
ACORD 25 (2001/08)

Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

		Δ.		_
Location/Address of Construction:	6 Congress SY	Portla	ind	
1 ax Assessor's Chart, Block & Lot	Owner:		Telephone:	
Chart# Block# Lot#	Crais Reed			
× 13 M 07201B	crais keed			
Lessee/Buyer's Name (If Applicable)	Contractor name, address & telephor	Total s f o	f signage x \$2.00	\dashv
	Contractor name, address & telephon		\$\\\ 30.007\\$65.00	1
Sarah Richards			ignage= Total	
		Fee: \$_		
	_	Awning	Fee= cost of work	
		Total Fee	e: \$	
Who should we contact when the permit is ready Tenant/allocated building space frontage (feet)	: Savid phon	e: 7 + 1 - 1	1.5x32=(484)	nt.
Tenant/allocated building space frontage (fe	et): Length: Height	$\frac{1}{2}$	allower	١l .
	•			
Current Specific use:	- 1 - (perm	1- 06-139	o charges fusi)	1101
If vacant, what was prior use:				/
Proposed Use:		-		
]	
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes	\checkmark			
Freestanding (e.g., pole) sign? Yes	No Dimensions proposed:	Heigh	t from grade:	١١
Bldg. wall sign? (attached to bldg) Yes	No Dimensions proposed:	2	V 2 Tank/	']
Proposed awning: No Is awn Height of awning: Length of a Is there any communication, message, tradema	ning backlit? Yes No wning: Depth: _		AS CO	
If yes, total s.f. of panels w/communications, i	message, trademark or symbol:	s.f. DEPT. O	F BUILDING INSPECTI ON	7
if yes, total siz. of panels w/ communication,		CIT	Y OF PORTLAND, ME	
Information on existing and previously permi	itted sign(s):			
Freestanding (e.g., pole) sign? Yes	No Dimensions:	_	0.07 0.7 0000	1
Bldg. wall sign? (attached to bldg) Yes	No Dimensions:		OCT 2 7 2006	1
Awning? Yes No Sq. ft. area	of awning w/communication:			
			DECENIED	
A site sketch and building sketch showing ex	actly where existing and new signag	ge is located mus	TE PER BUT D	J
Sketches and/or pictures of proposed signag	e and existing building are also requ	iired.		
Please submit all of the information o	utlined in the Sign / Awning A	nnlication Ch	ecklist	_
	9	ppiication Cii	CCMIST.	
Failure to do so may result in the auto	matic demar of your permit.			
In order to be sure the City fully understands the	full scope of the project, the Planning	and Development	Department may request	
additional information prior to the issuance of a p				.e
Building Inspections office, room 315 City Hall o				
I hereby certify that I am the Owner of record of the n				
authorized by the owner to make this application as his a permit for work described in this application is issued				
areas covered by this permit at any reasonable hour to			m have the authorny to enter all	
Signature of applicant:		Date:	134 1316	
			1 - W	

This is not a permit; you may not commence ANY work until the permit is issued.





FROM THE DESK OF CRAIG REED

October 18, 2006

To Whom it May Concern:

I am the owner of the business unit in 195 Congress Street. Sara Richards is the tenant at the same address.

Sara has my permission to display a sign for her business – a Tea Shop.

Sincerely,

Craig Reed



FAX COVER SHEET

DATE:

9/27/06

TIME:

Sarah

CC:

COMPANY:

FAX:

FROM:

PHONE:

PHONE:

RE:

FAX

783-2237

Number of pages including cover sheet:

Message

beacen Thou

Policy # 1426920

10/

Mailing Address: P.O. Box 3450, Lewiston, ME 04243-3450 124 Lisbon St., Lewiston, ME 04240, Telephone (207) 783-2232, Fax (207) 783-2237

CONFIDENTIALITY NOTICE

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BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place	ce upon receipt of your building permit.
Footing/Building Location Inspec	tion: Prior to pouring concrete
Re-Bar Schedule Inspection:	Prior to pouring concrete
Foundation Inspection:	Prior to placing ANY backfill
Framing/Rough Plumbing/Electri	cal: Prior to any insulating or drywalling
Final/Certificate of Occupancy:	Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.
Certificate of Occupancy is not required for you if your project requires a Certificate of inspection If any of the inspections do not ocphase, REGARDLESS OF THE NOTICE	Occupancy. All projects DO require a final cur, the project cannot go on to the next
Signature of Applicant/Designee Signature of Inspections Official	ES MUST BE ISSUED AND PAID FOR, PIED Date Date
CDL. 1 1 200 Building Permit	+: