Inspections Division
Date: 02/18/14

FILL IN AND SIGN WITH INK

Application for Heating, Ventilation, Air Condition (HVAC) Cooking or Power Equipment

To the Inspector of Buildings, Portland Maine:

The undersigned hereby applies for a permit to install the following HVAC, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Address/CBL: 135 Congress Street Use of Building: retail/apartments Date: 2/11/14

Name and Address of Owner: Hilltop Market 135 Congress Street

Installer's Name and Address: Airtemp 11 Wallace Avenue
South Portland, Maine 04106 E-Mail: plewis@comfortsystemsusa.com

Location of Appliance:
☐ Basement ☐ Floor
☐ Attic ☐ Roof

Type of Fuel:
☐ Gas ☐ Oil ☐ Solid

Appliance Name: York

UL Approved: ☐ Yes ☐ No

Will appliance be installed in accordance with the manufacturer's installation instructions? ☐ Yes ☐ No

Type of License of Installer:
Master Plumber #: _____

Solid Fuel #: _____

Oil #: _____

Gas #: PNT1977

Other: _____

Type of Venting: (*Plan required for submittal*)
☐ Masonry Lined
Factory Built: _____
☐ Metal
Factory Built UL Listing: _____
☐ Direct Vent
Type: PVC UL #: _____

# of Tanks: _____

Type of Fuel Tank:
☐ Gas ☐ Oil

Size of Tank: _____

Distance from tank to center of flame: _____

Cost of Work: $ 48,000

Permit Fee: $ 500

Approved

Fire: _____

Electric: _____

Building: _____

Approved with Conditions

☐ See attached letter or requirements

_____ _____
Inspector's Signature Date Approved

Signature of Installer: _____ **E:Mail**: plewis@comfortsystemsusa.com

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PORTLAND MAINE

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Jeff Levine, AICP, Director
Director of Planning and Urban Development

Tammy Munson
Director, Inspections Division

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a ***legal signature*** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are ***paid in full*** to the Inspections Office, City of Portland Maine by method noted below:

☐ Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.

☐ Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.

☐ I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: Peter Lewis Date: 2/11/14

I have provided digital copies and sent them on: Date:

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.

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HVAC / Power Equipment Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- ☐ A floor plan that includes structural details, size and dimensions of the floor the equipment is going to be installed.
- ☐ Information on how the unit is being vented & hanging details if appropriate.
- ☐ Details of the specific equipment being installed; ie; specifications and any heating technical specifications. Often this information can be obtained from the manufacturer's spec sheet or retail advertisements.
- ☐ A plot plan showing the shape and dimension of the lot, with the distance from the actual property lines, and the principal structure may be required.
- ☐ Proof of ownership is required if it is inconsistent with the assessors records.

All HVAC installations must be conducted in compliance with the IRC 2009 Building Code

Separate permits are required for plumbing and electrical installations, as required.

Separate permits are also required based on different properties (different Chart, Block and Lot.)

Permit Fee: $30.00 for the first $1000.00 construction cost, $10.00 per additional $1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.