



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

*Penny St. Louis Littell- Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

November 24, 2008

16-18 Wentworth St.Inc.
PO Box 934
Scarborough, ME 04070
Attn: Priscilla Dunn, President

RE: 112 Sheridan Street – 013-J-011 – R-6 Residential Zone

Dear Priscilla Dunn,

As you know, during the review of a recent permit application (#08-1422) to do interior and exterior renovations, my research showed that the rear, second floor 4' x 8' balcony was never properly permitted with a required permit. It is not a "legal" structure because it has not been properly permitted. Therefore, in an effort to move along your permit and allow interior alterations not affected by the rear balcony, you agreed to remove the request to do work on the rear balcony. Now, because of a recently performed survey, it has come to your attention that the rear balcony (and perhaps part of your first floor rear porch) extends over the rear property line onto an abutting property.

Please note that if you can not show right title and interest on the rear 4' x 8' balcony, it will be necessary to remove that structure in its entirety. This office can not approve the building of a structure on an abutter's property. For documentation, you will need a permit from this office to remove the rear balcony.

It will be necessary to notify this office within 30 days as to what specific action(s) you will be taking to resolve this illegal balcony.

If you have any questions regarding this matter, please feel free to contact me at 874-8695.

Very truly yours,

Marge Schmuckal
Zoning Administrator

Cc: Tammy Munson, Inspections Services Division Director

File