



# Portland Fire Department

Fire Prevention ♦ 380 Congress Street ♦ Portland, Maine 04101

(t) 207.874.8400 (f) 207.874-8410 ♦ [www.portlandfire.com](http://www.portlandfire.com)

## Kitchen Exhaust System Guideline and Code Provisions

Dear Applicant,

The following are guidelines to assist you in filing for a permit to install a kitchen exhaust system. This checklist should be provided to the licensed engineer responsible for the design of the system. This checklist must be complete and submitted with all required supporting documentation and the permit application for permit approval. The applicable code for this installation is NFPA 96, *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*, 2008 edition.

### Designer Information

Name: LEBELS SHEET METAL

Phone Number: 207-576-5613

E-mail address: sachi@exploremaine.com

### Required Plans

Key Plan (illustrating location of work within the building)

Plot plan showing duct systems and terminations, adjacent buildings, property lines, combustible construction, electrical equipment or lines, and closest point of any air intakes, doors, or windows within the distances specified in Section 7.8 of NFPA 96.

Interior and exterior elevations showing duct systems and terminations, clearances to adjacent buildings, property lines, combustible construction, electrical equipment, and closest point of all air intakes, doors, or windows within the distances specified in Section 7.8 of NFPA 96; and equipment, clearance reduction methods, rated enclosures, and cleanouts.

Type of cooking device to be used (i.e: open grill, solid fuel fried, or fryer)

### Required Documents

Equipment operation and installation manuals

