



PORTLAND MAINE

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Director of Planning and Urban Development
Penny St. Louis Littell

November 7, 2008

RACHELLE T MCKENZIE
359 NASHUA RD
DRACUT, MA 01826

CBL: 013 E018001
Located at 34 WASHINGTON AVE

Certified Mail 70033110000260636974
Regular Mail

Dear Mrs. McKenzie,

STOP WORK ORDER

This letter is being sent as a follow up to the inspection of the above referenced property on October 31, 2008. As the property owner, you are being apprised of the action taken on building permit # 07-0813. The applicants, Sarah and Chris Coppi, deviated from the approved permit in the location of the stairs attached to the 2nd floor exterior deck. This deviation has resulted in the non-conformance of the stairs as to the required side setback.

At this time, a Stop Work Order is issued based on Section 106.4 of the 2003 International Residential Code of the City of Portland. This requires changes made during construction that are not in compliance with the approved permit to be resubmitted for review as an amendment.

There is no record in this office of appropriate application for amendment at the property listed above; therefore all construction activity at that property must STOP immediately. This is a STOP WORK ORDER Pursuant to Section 114.1 of 2003 International Residential Code of the City of Portland.

The construction activity can resume only after issuance of the appropriate amendment to building permit #07-0813, and the subsequent lifting of this order. We understand that the abutting property owner may pursue a change of use for a retail space in the first floor. This could effect the setback requirements of the stairs; however there is no record of such application at this time. Regardless, an amendment for changes in the approved permit would be required; the non-compliant stairs shall be removed or located as drawn in the approved permit.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel

for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section 112 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me.

Sincerely,

Jeanie Bourke @ (207) 874-8715
Code Enforcement Officer/Plan Reviewer

Cc. Ann Machado, Zoning Specialist
Chris and Sarah Coppi, Hand Delivered