



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 38/40 Washington Ave., Portland		
Total Square Footage of Proposed Structure:		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 013 E016 001 013 E015 001	Applicant Name: Colleen and Michelle Kelley Address: 38/40 Washington Ave City, State & Zip: Portland ME 04101	Telephone: (207) 415-7647 or 415-7507 Email: eatatstillys@yahoo.com
Lessee/Owner Name: (if different than applicant) Address: City, State & Zip: Telephone: E-mail:	Contractor Name: (if different from Applicant) Ken Anderson Address: 265 Preble St. City, State & Zip: South Portland, ME 04106 Telephone: (207) 318-8798 E-mail: kennagaa@maine.com	Cost of Work: \$ 2,500 C of O Fee: \$ _____ Historic Rev \$: _____ Total Fees: \$ _____
Current Use (i.e. single family) Commercial		
If vacant, what was the previous use? N/A		
Proposed Specific use: restaurant		
Is property part of a subdivision? If yes, please Name N/A		
Project description: Seasonal cover for entrance landing		
Who should we contact when the permit is ready: Colleen or Michelle Kelley		
Address: 40 Washington Avenue		
City, State & Zip: Portland ME 04101		
E-mail Address: eatatstillys@yahoo.com		
Telephone: (207) 415-7647 or (207) 415-7507		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:	Date: 1 April 2016
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This is not a permit; you may not commence ANY work until the permit is issued.