



Permitting and Inspections Department  
 Michael A. Russell, MS, Director

## General Building Permit Application

**Project Address:** 10 Oxford st, Portland, Maine 04101

**Tax Assessor's CBL:** 013 E 003-004-005 **Cost of Work:** \$16,000  
Chart #      Block #      Lot #

**Proposed use** (e.g., single-family, retail, restaurant, etc.): two family

**Current use:** two family      **Past use, if currently vacant:** \_\_\_\_\_

Commercial     
  Multi-Family Residential     
  One/Two Family Residential

**Type of work (check all that apply):**

<input type="checkbox"/> New Structure	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Change of Ownership - Condo Conversion
<input type="checkbox"/> Addition	<input type="checkbox"/> Fence	<input type="checkbox"/> Change of Use
<input checked="" type="checkbox"/> Alteration	<input type="checkbox"/> Pool - Above Ground	<input type="checkbox"/> Change of Use - Home Occupation
<input checked="" type="checkbox"/> Amendment	<input type="checkbox"/> Pool - In Ground	<input type="checkbox"/> Radio/Telecommunications Equipment
<input type="checkbox"/> Shed	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Radio/Telecommunications Tower
<input type="checkbox"/> Demolition - Structure	<input type="checkbox"/> Replacement Windows	<input type="checkbox"/> Tent/Stage
<input checked="" type="checkbox"/> Demolition - Interior	<input type="checkbox"/> Commercial Hood System	<input type="checkbox"/> Wind Tower
<input type="checkbox"/> Garage - Attached	<input type="checkbox"/> Tank Installation/Replacement	<input type="checkbox"/> Solar Energy Installation
<input type="checkbox"/> Garage - Detached	<input type="checkbox"/> Tank Removal	<input type="checkbox"/> Site Alteration

**Project description/scope of work (attach additional pages if needed):**

Renovate/reconfigure existing kitchens and baths.  
 Remove one interior non-load bearing wall on the 2nd flr to open room.  
 Move one interior non-loading wall on 1st flr to increase bedroom size.  
 Reconfigure closets.

**Applicant Name:** Short Stack LLC (Jonathan Lendzion)      **Phone:** (702) 292-1961

**Address:** PO Box 7818      **Email:** jlendz@hotmail.com

**Lessee/Owner Name** (if different): \_\_\_\_\_ **Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Contractor Name** (if different): \_\_\_\_\_ **Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

*I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

**Signature:**       **Date:** 1.20.17

**Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.**



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**FAST TRACK ELIGIBLE PROJECTS  
SCHEDULE B**

**Type of Work:**

- One/two family renovations within existing shell, including interior demolition and windows.
- One/two family HVAC, including boiler, furnace, heating appliance, pellet or wood stove.
- One/two family exterior propane tank.
- Commercial HVAC for boiler, furnace, and heating appliance.
- Commercial HVAC system with structural and mechanical stamped plans.
- Interior office renovations with stamped plans - no change of use, expansion, site work, and load-bearing structural change.
- Commercial interior demolition – no load bearing demolition.
- Temporary outdoor tents and stages less than 750 square feet.

Zone: **B2B**

- |                         |                           |                                     |
|-------------------------|---------------------------|-------------------------------------|
| Shoreland zone?         | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Stream protection zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Historic district?      | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Flood zone (if known)?  | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

This information may be found on the city's online map portal at <http://click.portlandmaine.gov/gisportal/>

I certify that:

- I have sufficient right, title and interest in the property.
- I am not expanding the building, including footprint, floor area, or dormer.
- The zoning use has not been reviewed and may be found to be unlawful.
- I will schedule my inspections and the inspector may require changes to my structure if it does not meet local ordinances and state regulations.

Initials  
JBL  
JBL  
JBL  
JBL

Project Address: 10 Oxford st, Portland, Maine 04101

Print Name: Short stack LLC

Date: 1.12.17



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**Electronic Signature and Fee Payment Confirmation**

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: [portlandmaine.gov/payyourpermit](http://portlandmaine.gov/payyourpermit)
- Over the phone at (207) 874-8703
- ✓ ➤ Drop off to Room 315, City Hall
- Mail to:

**City of Portland  
Permitting and Inspections Department  
389 Congress Street, Room 315  
Portland, Maine 04101**

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is issued.

Applicant Signature: \_\_\_\_\_

Date: 1.20.17

I have provided electronic copies and sent them on: \_\_\_\_\_

Date: 1.20.17

**NOTE:** All electronic paperwork must be delivered to [permitting@portlandmaine.gov](mailto:permitting@portlandmaine.gov) or with a thumb drive to the office.

**If you or the property owner owes taxes or user charges on property within the City, payment arrangements must be made before a permit application is accepted.**