



# PORTLAND MAINE

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*Director of Planning and Urban Development  
Penny St. Louis Littell*

*Inspection Services, Director  
Tammy Munson*

July 31, 2009

CBS PROPERTIES  
P. O. BOX 4818  
PORTLAND, ME 04112

**CBL: 013 D0010011**  
**Located at 34 OXFORD ST.**

**Hand Delivered**

Dear Clark,

Thank you for meeting Captain Gautreau and me for the housing inspection of the above-referenced property on July 22, 2009. As you know, the results of the inspection revealed that the structure and premises fails to comply with Article V Chapter 6, The Housing Code of the City of Portland. Attached is a list of the violations.

This is a notice of violation pursuant to Section 6-118 of the Code. All referenced violations shall be corrected within 30 days of the date of this notice. A re-inspection of the premises is scheduled for September 2, 2009 at 1:00 PM at which time compliance will be required. Please contact me prior to this date if you need to reschedule this inspection.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code. This constitutes an appealable decision pursuant to Section 6-127 of the Code.

Please be advised that the Portland City Council has amended the Building regulations to include a \$75.00 re-inspection fee. This violation will automatically cause a re-inspection at no charge. If there are any subsequent inspections, however, the \$75.00 fee will be assessed for each inspection.

Please feel free to contact me if you wish to discuss the matter or have any questions.

Sincerely,

Jeanie Bourke @ (207) 874-8715  
Code Enforcement Officer/Plan Reviewer