**Director of Planning and Urban Development**

**Jeff Levine**

March 13, 2014

STEPHENS CLARK B PO BOX 4848

PORTLAND, ME 04112

**Inspection Services, Director**

**Tammy M. Munson**

**CBL: 013 D001001**

**Located at: 34 OXFORD ST**

**Certified Mail 7013 1090 0002 1737 6779**

Dear Mr. Stephens,

An evaluation of the above-referenced property on **03/12/2014** shows that the structure fails to comply with Chapter 6.Article V. of the Code of Ordinances of the City of Portland, The Housing Code. Attached is a list of the violations.

This is a notice of violation pursuant to Section 6-118 of the Code. All referenced violations shall be corrected within **3days** of the date of this notice. A re-inspection of the premises will occur

On **3/17/2014** at which time compliance will be required. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

This constitutes an appealable decision pursuant to Section 6-127 of the Code.

Please feel free to contact me if you wish to discuss the matter or have any questions.

Since this seems to be an ongoing issue with this property, please be advised that the Portland City Council has amended the Building regulations to include a $75.00 re-inspection fee. This violation will automatically cause a re-inspection at no charge. If there are any subsequent inspections, however, the $75.00 fee will be assessed for each inspection.

Sincerely,

Chuck Fagone

Code Enforcement Officer

(207) 874-8789