



Jeanie Bourke <jmb@portlandmaine.gov>

34 E Oxford St - CBL 013 D001

12 messages

Christina Stacey <cstacey@portlandmaine.gov>
To: Jeanie Bourke <jmb@portlandmaine.gov>

Wed, Jul 8, 2020 at 5:36 PM

So here is a good one...there is a new permit application in for the above property (BLDC2020-01504). It is a 4-unit building, but the last legal use in UI is 2 dwelling units. A legalization permit was issued back in 2008, but it doesn't look like a CO was ever issued. There is a note on the last inspection for that legalization permit as follows:

"8/28/09 Clark S. Called requesting to postpone the 9/2 inspection until 9/16 due to unfinished work and door size order error. I granted this, but said that we will inspect at that date even if all violations have not been corrected. 9/16 Most violations corrected and some new ones noted, will reinspect for compliance. Some items will be corrected on the approved permits. JMB OUT 2:35"

Then there are other permits and numerous inspections over the next year or two, but looks like no final inspections on any of them? All the permits closed out by Vicky. There have been recent inspections by Chuck that have passed.

Thoughts on how to proceed? Is it too late to do final inspections on those old permits? Does he have to start again with a new ATF permit under current rules?

Thanks for any guidance!
Chris

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Chris Stacey - Zoning Specialist
Permitting & Inspections Department
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389 Congress St.
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(207) 874-8695
cstacey@portlandmaine.gov

Jeanie Bourke <jmb@portlandmaine.gov>
To: Christina Stacey <cstacey@portlandmaine.gov>
Cc: Keri Ouellette <kouellette@portlandmaine.gov>

Thu, Jul 9, 2020 at 11:54 AM

FLASHBACK!!! CLARK STEPHENS!! I'm including you Keri as we probably need to create a CO on an older permit if possible.

Thank goodness for diligence in note taking! So I checked further and the 08-0096 Legalization permit was issued on 2/9/11!! Here are my additional inspection results:

2/8/11: On 2/4/11 Clark called to postpone today's inspection to 2/7 or 2/8 and to review all the corrections. Clark S. Came into the office, I made a copy of the violations for him and reviewed. Also gave him a copy of the 1st floor plan for him to revise the bedroom layout for the legalization permit. He was approved to add a bedroom on permit #10-0828. 2/8/11 Met Clark on site, all violations corrected, signed legalization form and routed to fire for sign off. Asked Clark to produce the engineers letter for the structural roof repairs prior to issuance of the CO. OUT 1:12 jmb **4/8/11** Received letter from structural engineer, CO can be issued when fees are paid. Jmb From UI the Outstanding fees were: \$525.00

Check out the attached NOV I sent May 11, 2011 for a boarding house, I have no further info on this.

6/10/11: No inspection, 5/31/11 received proposal from attorney John Branson, gave information to Penny, emailed Tammy about it on 6/9/11. Danielle W-C left vmsg on 6/10/11 inquiring about the next steps and I forwarded a vmsg from John Branson for the same. 6/24/11 Consent Decree signed for this property, ok to issue CO pending fees paid. 8/22/11 returned a call to Clark inquiring about the date of the compliance inspection (2/8/11). Also reminded that CO has not been issued pending fees paid. Jmb

This type of string-a-long is this property owners MO. I was able to access the Groupwise emails about this and have saved this and the consent decree in the CBL, see attached. The consent refers to the property as a 4-unit dwelling.

I would take a guess that this just fell through the cracks, who knows if the fees were ever paid, UI was weak on that front, and the CO was not issued. At this point it is probably just a wash. There is also BLDC2020-01471 that is status Incomplete for 2 window replacements.

KERI>>> can a CO be created on permit 08-0096? If so, we shouldn't issue the permits until he at least pays for that!!

Playing detective today!
Jeanie

Jeanie Bourke
Code Enforcement Officer/LPI/CFI-1
Plan Reviewer Team Leader

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3 attachments


 **5-11-11 CDBG-NOV-USE 34 Oxford St_1.pdf**
86K

 **Consent Agreement.CBS-Stephens-CityofPortland.6.23.11.pdf**
206K

 **email string from consent 6-24-11.pdf**
130K

Christina Stacey <cstacey@portlandmaine.gov>
To: Jeanie Bourke <jmb@portlandmaine.gov>
Cc: Keri Ouellette <kouellette@portlandmaine.gov>

Thu, Jul 9, 2020 at 12:10 PM

LOL this is amazing 

Will wait to hear from Keri before proceeding any further on the newly-submitted permit.

Thanks!
Chris

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Keri Ouellette <kouellette@portlandmaine.gov>
To: Christina Stacey <cstacey@portlandmaine.gov>
Cc: Jeanie Bourke <jmb@portlandmaine.gov>

Thu, Jul 9, 2020 at 12:57 PM

Hi Jeanie,

Thanks for figuring this out. Yes, it's fine to create a CO for the old permit. Let me know if you have EnerGov questions on this, but you should just be able to add the CO step and proceed as usual. You probably should never leave the dept. ;)

Keri
Keri Ouellette

Permitting Manager
Permitting and Inspections Department
[389 Congress Street](#)
[Portland, ME 04101](#)
Phone: (207) 756-8142

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Jeanie Bourke <jmb@portlandmaine.gov>
To: Keri Ouellette <kouellette@portlandmaine.gov>
Cc: Christina Stacey <cstacey@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:08 PM

Thanks! Crazy, huh, lol!

Yeah, Egov just wanted me to create the contact info for applicant and owner, just na stuff.

Ok, so Chris can just let Clark know he has to pay for a CO before any permit is issued. I will also put an alert on the property.

Jeanie Bourke
Code Enforcement Officer/LPI/CFI-1
Plan Reviewer Team Leader

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Christina Stacey <cstacey@portlandmaine.gov>
To: Jeanie Bourke <jmb@portlandmaine.gov>
Cc: Keri Ouellette <kouellette@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:10 PM

Sounds good! Thanks all!

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Keri Ouellette <kouellette@portlandmaine.gov>
To: Christina Stacey <cstacey@portlandmaine.gov>, Jeanie Bourke <jmb@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:22 PM

It looks like Jeanie is creating the CO on the old permit. The invoice will be linked to the CO record. DOes that work?

Keri Ouellette
Permitting Manager
Permitting and Inspections Department
[389 Congress Street](#)
[Portland, ME 04101](#)
Phone: (207) 756-8142

On Thu, Jul 9, 2020 at 1:14 PM Christina Stacey <cstacey@portlandmaine.gov> wrote:
Keri,

Is it OK if I create an invoice for the CO in Energov, attached to the current permit application?

Thanks,
Chris

On Thu, Jul 9, 2020 at 1:08 PM Jeanie Bourke <jmb@portlandmaine.gov> wrote:

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Christina Stacey <cstacey@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:27 PM

To: Keri Ouellette <kouellette@portlandmaine.gov>

Cc: Jeanie Bourke <jmb@portlandmaine.gov>

Yeah, that's fine. I just wasn't sure where to direct him to pay...sounds like it won't be in CSS? Should he call/email the customer service folks to pay?

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Keri Ouellette <kouellette@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:33 PM

To: Christina Stacey <cstacey@portlandmaine.gov>

Cc: Jeanie Bourke <jmb@portlandmaine.gov>

If someone emails him the invoice and/or invoice number, he can search for the invoice on CSS (without having to log in) and pay from there. The number has to be entered exactly for the search to work though.

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Jeanie Bourke <jmb@portlandmaine.gov>

Thu, Jul 9, 2020 at 1:38 PM

To: Keri Ouellette <kouellette@portlandmaine.gov>

Cc: Christina Stacey <cstacey@portlandmaine.gov>

Ok, the invoice is created, I won't do the final push to email until he is notified...Chris, do you want the honors?

Just let me know when to email the invoice.

Jeanie Bourke
Code Enforcement Officer/LPI/CFI-1
Plan Reviewer Team Leader

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Christina Stacey <cstacey@portlandmaine.gov>

Thu, Jul 9, 2020 at 3:06 PM

To: Jeanie Bourke <jmb@portlandmaine.gov>

Cc: Keri Ouellette <kouellette@portlandmaine.gov>

I just emailed him to explain the situation, and told him you would be following up shortly with the invoice. His email is clarkport1@aol.com

Thanks,
Chris

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Jeanie Bourke <jmb@portlandmaine.gov>

Thu, Jul 9, 2020 at 3:28 PM

To: Christina Stacey <cstacey@portlandmaine.gov>

thanks!

Jeanie Bourke
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Plan Reviewer Team Leader

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