

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 08-0096	<b>Issue Date:</b>	<b>CBL:</b> 013 D001001
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<b>Location of Construction:</b> 34 OXFORD ST	<b>Owner Name:</b> STEPHENS CLARK B	<b>Owner Address:</b> 316 CONGRESS ST	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b>	<b>Contractor Address:</b>	<b>Phone:</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Legalization of Non-Conforming Units	<b>Zone:</b>

<b>Past Use:</b> 2 Legal Dwelling Units	<b>Proposed Use:</b> 4 Legal Dwelling Units - Legalize 2 dwelling units for a total of 4 Legal Dwelling units	<b>Permit Fee:</b> \$750.00	<b>Cost of Work:</b> \$450.00	<b>CEO District:</b> 1
<b>Proposed Project Description:</b> Legalize 2 dwelling units for a total of 4 Legal Dwelling units		<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied	<b>INSPECTION:</b> Use Group: Type:	
		Signature:	Signature:	
<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b>				
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied				
		Signature:	Date:	

<b>Permit Taken By:</b> Idobson	<b>Date Applied For:</b> 01/31/2008	<b>Zoning Approval</b>		
<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>		<b>Special Zone or Reviews</b>	<b>Zoning Appeal</b>	<b>Historic Preservation</b>
		<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied
		Date:	Date:	Date:

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

<b>Location of Construction:</b> 34 OXFORD ST	<b>Owner Name:</b> STEPHENS CLARK B	<b>Owner Address:</b> 316 CONGRESS ST	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b>	<b>Contractor Address:</b>	<b>Phone</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Legalization of Non-Conforming Units	<b>Zone:</b>

**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Ann Machado      **Approval Date:** 02/09/2011  
**Note:** **Ok to Issue:**

1) With the issuance of this permit and the certificate of occupancy, this property shall remain a four family dwelling. Any change of use shall require a separate permit application for review and approval.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Jeanine Bourke      **Approval Date:** 02/09/2011  
**Note:** **Ok to Issue:**

2) Prior to the issuance of the Certificate of Occupancy all fees shall be paid and the compliance letter from the structural engineer for permit #10-0828 shall be submitted.

**Comments:**

2/1/2008-amachado: Gave notice to abutters to Gayle. Gave Housing and Life Safety forms to Jeanie.

2/5/2008-jmb: Forwarded the compliance forms to Mike Menario and Fire for inspection.

3/4/2008-amachado: Mike Menario returned his Housing sheet with a list of items that needs to be addressed. Captain Cass returned the lifesafety sheet on 2/7/08 not approving compliance for outstanding violations.

3/23/2009-jmb: Spoke with Clark to schedule an inspection, he still has 2 fire doors to install and wants to replace the wall coverings in the hallway. I informed he would need a permit for this work. He said he would be in tomorrow. He said he needed about 30 days to do the work prior to inspection. I will schedule a tickler to remind me to check in.

4/1/2009-jmb: Left vcmgs with Clark S. That no application has been submitted for the work to proceed with requirements of the legalization of the dwelling units. Asked that he do this or an inspection will be required to send a 30 day notice for continuing violations.

6/26/2009-jmb: Letf vcmgs for Clark to set up an inspection and also to remove all trash in bags and debris daily off the site. When I was at a Greenleaf inspection this week I noticed the debris along the side of the building on the sidewalk.

6/30/2009-jmb: Clark S. Left vcmgs that the trash and debris has been removed except for some lumber that they are using. They are replacing the floor boads in the entrance and should be ready for inspection in 2 weeks.

2/9/2011-amachado: Received approved sheets from Housing & Fire. Signing off on permit.

2/7/2011-jmb: Reinspection today confirmed all noted violations corrected, ok to issue permit and CO when fees are paid and engineers letter for the structural work on permit #10-0828.

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SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

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RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE