



# PORTLAND MAINE

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*Director of Planning and Urban Development  
Penny St. Louis*

*Inspection Services, Director  
Tammy Munson*

July 22, 2011

CBS PROPERTIES  
ATTN: CLARK STEPHENS  
P. O. BOX 4818  
PORTLAND, ME 04112

**Regular & Certified Mail #7010 0780000114929667**

**CBL: 013 B007001**  
**Located at 31 OXFORD ST.**

Dear Mr. Stephens,

As per our conversation today on the phone. The City will accept your plan of action for the Fire doors. The violations for the above address shall be completed by August 31, 2011. There will be a follow up inspection on 8/31/2011 at 100PM.

*(Pursuant to Section 14-472 and Section 6-127)*, you have the right to appeal my decision concerning use and housing violations. If you wish to exercise your right to appeal land use, you have 30 days from the date of this letter in which to appeal. If you should fail to do so, my decision is binding and not subject to appeal. Please contact this office for the necessary paperwork that is required to file an appeal. If you wish to exercise your right to appeal housing violations, it may be taken to the superior court in accordance with Rule 80B or the Maine Rules of Civil Procedure.

If you wish to discuss the matter or have any questions, please contact me at any time.

Sincerely,

Nick Adams (207) 874-8789  
Code Enforcement Officer

RECEIVED

AUG 24 2011

Dept. of Building Inspections  
City of Portland Maine

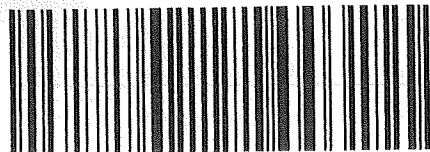
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Building a Community for Life*

# PORTLAND MAINE

Inspections Services Division

380 Congress Street, RM 315  
Portland, Maine 04101-3509



7010 0780 0001 1492 9667

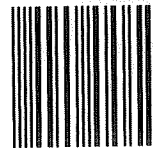


**UNCLAIMED**

**CBS Properties  
Attention: Clark Stevens  
P.O. Box 4818  
Portland, Maine 04112**



1000



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NAME \_\_\_\_\_  
1ST NOTICE 8-1  
2ND NOTICE 8-11  
RETURN 8-21



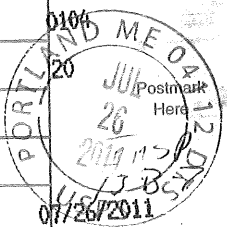
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PORTLAND ME 04112

OFFICIAL USE

Postage	\$	\$0.44
Certified Fee		\$2.85
Return Receipt Fee (Endorsement Required)		\$2.30
Restricted Delivery Fee (Endorsement Required)		\$0.00
Total Postage & Fees	\$	\$5.59



Sent To

CBS Properties Clark

Street, Apt. No.,  
or PO Box No.

P.O. Box 4818

City, State, ZIP+4

Portland, ME 04112

PS Form 3800, August 2006

See Reverse for Instructions

7010 0760 0001 1492 9667