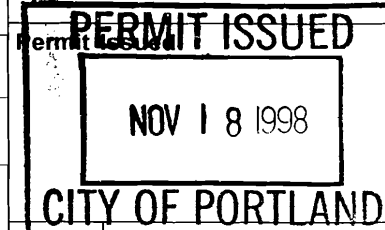


City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: * 94 Washington Ave.		Owner: The Root Cellar		Phone: 774-3197	
Owner Address: SAA		Lessee/Buyer's Name:		Phone:	
Contractor Name:		Address:		Phone:	
Past Use: Food Bank/Community		Proposed Use: Same		COST OF WORK: \$ 500.00	
				PERMIT FEE: \$ 1.20	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
				INSPECTION: SIGN Use Group: Type: DOCA 96	
Proposed Project Description: Erecting 2x3 Sign				Signature: _____ Signature: _____	
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/>	
Permit Taken By: BB		Date Applied For: 11-12-98			

Permit No: 981314



Zone: CBL
012-0-009

Zoning Approval:
Special Zone or Reviews:
 Shoreland
 Wetland
 Flood Zone
 Subdivision
 Site Plan maj minor mm

Zoning Appeal
 Variance
 Miscellaneous
 Conditional Use
 Interpretation
 Approved
 Denied

Historic Preservation
 Not in District or Landmark
 Does Not Require Review
 Requires Review

Action:
 Approved
 Approved with Conditions
 Denied

Date: _____

PERMIT ISSUED WITH REQUIREMENTS

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

11/13/98

SIGNATURE OF APPLICANT ADDRESS: DATE: PHONE:

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

CEO DISTRICT

BUILDING PERMIT REPORT

DATE: 16 NOV 98 ADDRESS: 94 Washington Ave. CBL 012-0-669
REASON FOR PERMIT: Sign
BUILDING OWNER: The Root Cellar
CONTRACTOR: _____
PERMIT APPLICANT: _____
USE GROUP Sign BOCA 1996 CONSTRUCTION TYPE _____

CONDITION(S) OF APPROVAL

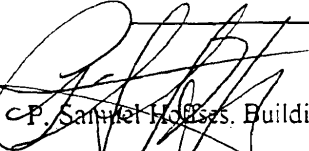
This Permit is being issued with the understanding that the following conditions are met:

Approved with the following conditions: *1 *3/

1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
- 2.5 Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve. The drain shall extend a minimum of 12 inches beyond the outside edge of the footing. The thickness shall be such that the bottom of the drain is not higher than the bottom of the base under the floor, and that the top of the drain is not less than 6 inches above the top of the footing. The top of the drain shall be covered with an approved filter membrane material. Where a drain tile or perforated pipe is used, the invert of the pipe or tile shall not be higher than the floor elevation. The top of joints or top of perforations shall be protected with an approved filter membrane material. The pipe or tile shall be placed on not less than 2" of gravel or crushed stone, and shall be covered with not less than 6" of the same material. Section 1813.5.2
- 2.6 Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6' o.c. between bolts. (Section 2305.17)
3. Precaution must be taken to protect concrete from freezing. Section 1908.0
4. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
5. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of 1/2 inch gypsum board or the equivalent applied to the garage means of 1/2 inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
6. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993). Chapter 12 & NFPA 211
7. Sound transmission control in residential building shall be done in accordance with Chapter 12 section 1214.0 of the city's building code.
8. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 34" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2". (Sections 1021 & 1022.0) - Handrails shall be on both sides of stairway. (Section 1014.7)
9. Headroom in habitable space is a minimum of 7'6". (Section 1204.0)
10. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread. 7" maximum rise.(Section 1014.0)
11. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6' 8") 1014.4

12. Every sleeping room below the fourth story in buildings of use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft. (Section 1018.6)
13. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. Section 1010.1
14. All vertical openings shall be enclosed with construction having a fire rating of at least one (1)hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.) Section 710.0
15. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling. or by providing automatic extinguishment. Table 302.1.1
16. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):
 - In the immediate vicinity of bedrooms
 - In all bedrooms
 - In each story within a dwelling unit, including basements
 In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required) Section 920.3.2
17. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. Section 921.0
18. The Fire Alarm System shall be maintained to NFPA #72 Standard.
19. The Sprinkler System shall maintained to NFPA #13 Standard.
20. All exit signs, lights, and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023. & 1024. Of the City's building code. (The BOCA National Building Code/1996)
21. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
22. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification to the Division of Inspection Services.
23. Ventilation shall meet the requirements of Chapter 12 Sections 1210. Of the City's Building Code. (crawl spaces & attics)
24. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade.
25. All requirements must be met before a final Certificate of Occupancy is issued.
26. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code. (The BOCA National Building Code/1996).
27. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993). (Chapter M-16)
28. Please read and implement the attached Land Use-Zoning report requirements.
29. Boring, cutting and notching shall be done in accordance with Sections 2305.4.4, 2305.5.1 and 2305.3. of the City's building code.
30. Glass and glazing shall meet the requirements of Chapter 24 of the building code.
- *31. *Your application for submitted plan did not show how sign will be attached to building - Please submit this information before hanging the sign.*

33. _____


 P. Samuel McEwen, Building Inspector

cc: Lt. McDougall, PFD
 Marge Schmuuckal, Zoning Administrator

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 94 Washington Ave PORTLAND ⁰⁴¹¹⁰¹ ZONE: _____

OWNER: The Root Cellar Ministries

APPLICANT: The Root Cellar Ministries.

ASSESSOR NO. _____

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT? YES NO MULTI-TENANT LOT? YES NO

FREESTANDING SIGN? (ex. Pole Sign) YES NO DIMENSIONS _____ HEIGHT _____

MORE THAN ONE SIGN? YES NO DIMENSIONS _____ HEIGHT _____

SIGN ATTACHED TO BLDG.? YES NO DIMENSIONS 2x3 = 6F

MORE THAN ONE SIGN? YES NO DIMENSIONS 4x6 = 24F

AWNING: YES NO IS AWNING BACKLIT? YES NO HEIGHT OFF SIDEWALK _____

IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT? No

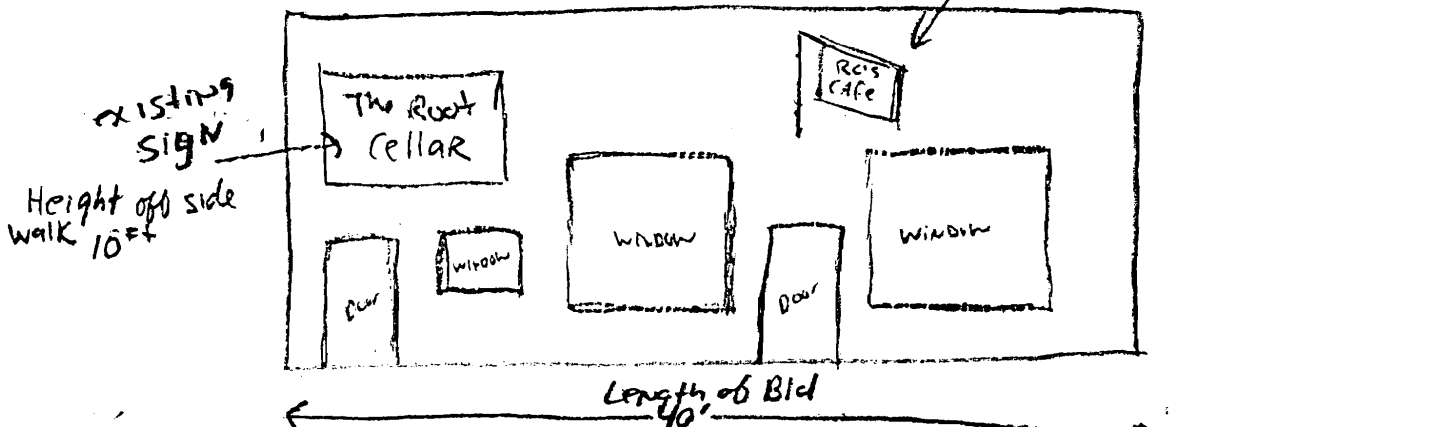
LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: _____

One existing sign 4x6

*** TENANT BLDG. FRONTAGE (IN FEET): 75' on Rd / 40' building length.

*** REQUIRED INFORMATION

AREA FOR COMPUTATION



YOU SHALL PROVIDE:

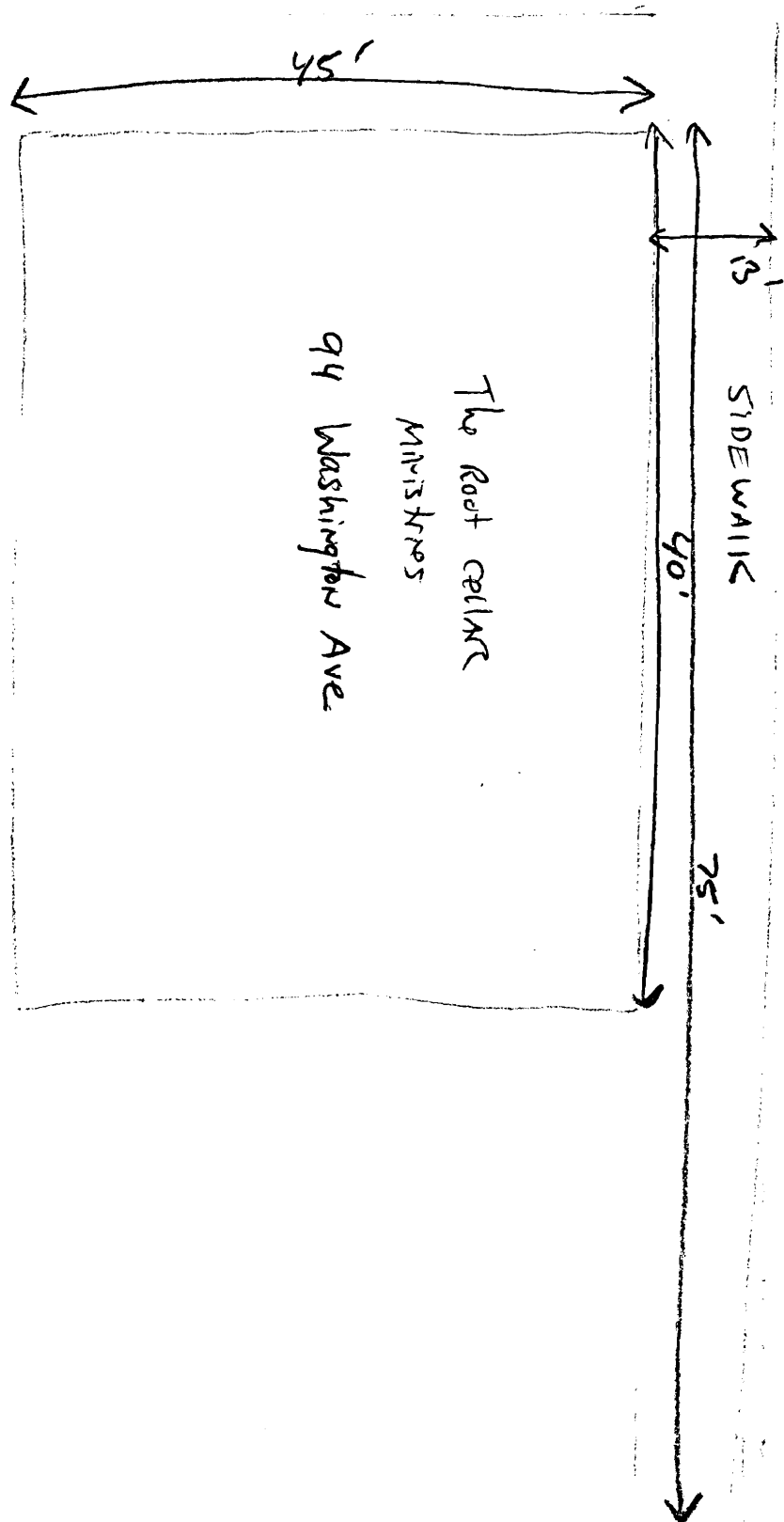
A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: _____

DATE: 11/5/98

MADISON AVE

WASHINGTON AVE



45'

13'

SIDEWALK

40'

75'

The Root Center
MINISTRIES
94 Washington Ave



Root Cellar Ministries
94 Washington Avenue
Portland, Maine 04101

Director: Dale Carlson

the root cellar

To Whom it may concern:

*Ken Hawley has permission to install
a 2'x3' sign in regard to "RC Cafe"*

Sincerely,

Executive Director

CERTIFICATE OF INSURANCE

is to certify that

- STATE FARM FIRE AND CASUALTY COMPANY, Bloomington, Illinois
- STATE FARM GENERAL INSURANCE COMPANY, Bloomington, Illinois

in force for

Root Cellars Ministries
Name of Policyholder

Address of Policyholder

location of operations

94 Washington Ave.
Portland Me 04101

following coverages for the periods and limits indicated below.

POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD (eff./exp.)	LIMITS OF LIABILITY
9-15-31728	<input checked="" type="checkbox"/> Comprehensive General Liability	4/6/98-4/6/99	<input type="checkbox"/> Dual Limits for: Each Occurrence \$ <u>1,000,000</u> Aggregate \$ <u>2,000,000</u> Each Occurrence \$ <u>1,000,000</u> Aggregate* \$ <u>2,000,000</u>
	<input type="checkbox"/> Manufacturers' and Contractors' Liability <input type="checkbox"/> Owners', Landlords' and Tenants' Liability		
The above insurance includes (applicable if indicated by <input checked="" type="checkbox"/>): <input type="checkbox"/> PRODUCTS-COMPLETED OPERATIONS <input type="checkbox"/> OWNERS OR CONTRACTORS' PROTECTIVE LIABILITY <input type="checkbox"/> CONTRACTUAL LIABILITY <input type="checkbox"/> BROAD FORM PROPERTY DAMAGE <input checked="" type="checkbox"/> BROAD FORM COMPREHENSIVE GENERAL LIABILITY			<input type="checkbox"/> Combined Single Limit for Each Occurrence \$ _____ Aggregate \$ _____ CONTRACTUAL LIABILITY LIMITS (If different than above) Each Occurrence \$ _____ PROPERTY DAMAGE Each Occurrence \$ _____ Aggregate \$ _____
POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD (eff./exp.)	
	<input type="checkbox"/>		<input type="checkbox"/> Combined Single Limit for Each Occurrence \$ _____ Aggregate \$ _____ Part 1 STATUTORY Part 2 BODILY INJURY Each Accident \$ _____ Disease-Each Employee \$ _____ Disease-Policy Limit \$ _____
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	EXCESS LIABILITY <input type="checkbox"/> Umbrella <input type="checkbox"/> Other		<input type="checkbox"/> Combined Single Limit for Each Occurrence \$ _____ Aggregate \$ _____
	<input type="checkbox"/> Workers Compensation and Employers Liability		

*Aggregate not applicable if Owners', Landlords' and Tenants' Liability Insurance excludes structural alterations, new construction or demolition

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

NAME AND ADDRESS OF PARTY TO WHOM CERTIFICATE IS ISSUED

City of Portland
City Hall
389 Congress St
Portland, Me 04101

Date

11/12/98

Signature of Authorized Representative

[Signature]
Agent

Title



State Farm General Insurance Company
100 State Farm Place
Ballston Spa, NY 12020-8000

RENEWAL CERTIFICATE

POLICY NUMBER 99-15-3172-8	CHURCH POLICY APR 05 1998 TO APR 05 1999	DATE DUE APR 05 1998	PLEASE PAY THIS AMOUNT \$718.00
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G-4030-F874 FY
ROOT CELLAR MINISTRIES
 94 WASHINGTON AVE
 PORTLAND ME 04101-2630



Location: 94 WASHINGTON AVE
 PORTLAND ME

Loss Payee: SHARP FINANCIAL SERVICES

Forms, Options, and Endorsements

- Church Special Form 3 FP-6105
- Dir & Officers OPT DO
- Amendatory Endorsement FE-6219
- Debris Removal Endorsement FE-6451
- Loss Payable Endorsement FE-6309
- Glass Deductible Deletion FE-6538.1

Coverages and Limits

Section I

A Buildings	\$114,200
B Business Personal Property	24,100

Deductibles - Section I

Basic	500
Other deductibles may apply - refer to policy	

Section II

L Business Liability	\$1,000,000
M Medical Payments	5,000
Gen Aggregate (Other than PCO)	2,000,000
Products-Completed Operations (PCO Aggregate)	2,000,000

Annual Premium

Forms, Opts, & Endrmnt	\$578.00
Bus Liability - Cov L	80.00
Amount Due	60.00
	\$718.00

Premium Reductions
 Your premium has already been reduced by the following:
 Renewal Year Discount

Cov. A - Inflation Index:	144.3
Cov. B - Consumer Price:	161.6

Handwritten:
 Paid
 Box 265 88
 3/29/98
 97118

Thanks for letting us serve you...

Agent **HAROLD TROMBLEY**
 Telephone (207) 799-8521 or (207) 799-8522

Prepared FEB 06 1998

See reverse side for important information.
 Please keep this part for your record.