



# General Building Permit Application

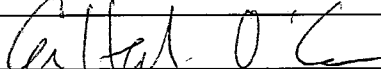
If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

<b>Address/Location of Construction: 31 Greenleaf St.</b>		
<b>Total Square Footage of Proposed Structure:</b>		1628 sq ft bldg (work to be done on 456 sq ft)
<b>Tax Assessor's Chart, Block &amp; Lot</b> Chart#      Block#      Lot# 012          M005          001	<b>Applicant Name:</b> Emma <b>Address</b> 240 State St. # 6  City, State & Zip Portland, ME 04101	<b>Telephone:</b> 207-272-9581  <b>Email:</b> ehalasoc@gmail.com
<b>Lessee/Owner Name :</b> Robert O'Connor (if different than applicant) <b>Address:</b> 36 S. Russell St.  City, State & Zip: Boston, MA 04101  Telephone 617-285-5090  E-mail:	<b>Contractor Name:</b> Mark Clark (if different from Applicant) <b>Address:</b> 19844 540th Street  City, State & Zip: Lewis, IA  Telephone 51544  E-mail: mark76ahs@gmail.com	<b>Cost Of Work:</b> \$ 12,000  C of O Fee: \$ 100  Historic Rev \$ 0  <b>Total Fees :</b> \$ 246
<b>Current use (i.e. single family)</b> <u>Vacant</u>		
<b>If vacant, what was the previous use?</b> <u>Two family</u>		
<b>Proposed Specific use:</b> <u>Two family, no change to existing room configurations</u>		
Is property part of a subdivision? <u>No</u> If yes, please name _____		
<b>Project description:</b>  Update kitchens and baths in both units, bringing electric and plumbing to code. Relocate interior apt door to unit 1, all framing to code. New unit 1 plaster kitchen ceiling.		
<b>Who should we contact when the permit is ready:</b> Emma Halas-O'Connor		
<b>Address:</b> 240 State St. Apt 6		
<b>City, State &amp; Zip:</b> Portland, ME 04101		
<b>E-mail Address:</b> ehalasoc@gmail.com		
<b>Telephone:</b> 207-272-9581		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <http://www.portlandmaine.gov/754/Applications-Fees> or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

<b>Signature:</b> 	<b>Date:</b> 12/17/15
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This is not a permit; you may not commence ANY work until the permit is issued.