

**City of Portland, Maine  
Memorandum**

To: Marge Schmuckal, Zoning Administrator  
From: Mary P. Davis, Loan Officer  
Subject: Verification of Legal Number of Units  
Date: April 4, 2011  
CBL 012 K012001

We have received an application for housing assistance for the property located at:

13 Winthrop St.

Current Owner(s): Robert A. Collins

In completing the application the applicants have indicated that the number of units currently in use at this property is one single family.

Please verify that the number of units is legal under the current code.

    X     Yes, the number of units is legal.

           No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is                     .

    X     The property is a single family dwelling.

Verified: Marge Schmuckal 4/4/11 Title: Zoning Administrator