



# Outdoor Dining Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Check all that apply:  New Application for Outdoor Dining  
 or  Renewal Application for Outdoor Dining  
 Application for dining on Private Property

Outdoor Dining in a Public Park  If Renewal, are there changes to previous permit?  
 Outdoor Dining in a Historic District  Yes  No  
 Petition for Exception for Special Circumstances  
 Liquor License required?

City Clerk signature for liquor license approval: \_\_\_\_\_  
 OR Pending Council Date: \_\_\_\_\_

Location Name & Address: <u>120 Washington Ave</u>	Chart <u>H10SW</u> Block <u>012</u> Lot <u>K006</u>
Owner Name: <u>Portland Pottery Inc</u>	Total Square Footage of Proposed Outdoor Dining Area: <sup>1</sup> <u>48</u>
Owner Phone #: <u>207 772 4334</u>	Fee: \$80 (Public-Annual) \$125 (Private 1X) Total Sq. Ft.: <u>48</u> Sq. Ft. Fee: (sq ft x \$2) \$ <u>96</u> (sq ft x \$6 for public parks)  Total Fees: \$ <u>176<sup>00</sup></u> (Permit not issued until all fees are paid)
Applicant *must* be owner or lessee Name: <u>Christopher Bruni</u> Address: <u>32 Lennox St</u> City, State & Zip: _____ E-Mail: <u>chris@portlandpottery.com</u>	
Current use: <u>Fax Service Est. w/ prep</u>	
Business name: <u>Portland Pottery Inc</u>	
Seating area dimensions: <u>12x4</u>	
How many chairs? <u>6</u> How many tables? <u>3</u>	
<input type="checkbox"/> Yes Alcohol is served. <input checked="" type="checkbox"/> No Alcohol being served.	
Who should we contact: <u>Christopher Bruni</u> Phone: <u>207 772 4334</u>	
Address: <u>chris@portlandpottery.com</u> E Mail: <u>122 Washington Ave</u>	

Please submit all of the information outlined in the Outdoor Dining Application Checklist. Failure to do so will result in the automatic denial of your permit. New applications and renewals are reviewed on an annual basis and should be submitted no later than June 1<sup>st</sup>.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: \_\_\_\_\_

Date: 7/27/16

<sup>1</sup> In no instance shall the total square footage of dining area equal more than 10% of park space, unless the applicant receives a waiver from the Director of Parks and Recreation or his or her designee.