



September 21, 2017

Barbara Barhydt, Development Review Manager
City of Portland, Planning Division
389 Congress Street, 4th Floor
Portland, Maine 04103

**RE: Level III Site Plan Application
3 Unit Residential Condominium Development
30 Fox Street
Portland, Maine**

Dear Barbara,

On behalf of our client, Simon Norwalk, we are pleased to submit this Level III Site Plan Application for the development of 3 residential condominium units at 30 Fox Street. We look forward to collaborating with you to help create much needed mid-level, market-rate dwelling units on Munjoy Hill.

The building will be four (4) stories with first level parking underneath the structure. The parking will be accessed by a driveway off of Fox Street. The building will be accessed from a street entrance and a rear entrance serving the main egress stair.

In compiling this application, we have attempted to place the materials supporting our application in the same order as the City's checklist. Please feel free to contact me with any questions or concerns you may have regarding the attached application materials.

Sincerely,

A handwritten signature in blue ink that reads "Evan A. Carroll". The signature is fluid and cursive.

Evan Carroll, AIA, LEED AP BC+D