

March 6, 2014

City of Portland Planning Division
389 Congress Street
Portland, Maine 04101
Attention: Jean Fraser – Planner

Re: Munjoy Heights - Site Access Form Northern Burner Supply Property

Dear Jean,

Below along with the attached plan represents the agreement made between Northern Burner Supply Co., Inc. and RJ Grondin & Sons.

- R.J. Grondin & Sons has made contact with Northern Burner Supply and has an agreement for use of the property for a 3 month duration as outlined below.
- It is agreed that any damage to the parking area from heavy equipment, etc, will be repaired.
- It is agreed that a fence would be put up around the perimeter of work area where it comes into contact with our parking lot.
- If, at any time, our operations are compromised, for example we are unable to receive freight deliveries etc, we have the right to suspend access.
- Access will be for the site clearing operation and the start area for retaining wall #3.
- Grondin has planned to use the grass area east of the northern burner paved lot for retaining wall block, precast sanitary manhole & sewer pipe storage for delivery to the area of operation behind Building E of the project.
- Grondin has promised Northern Burner to re-loam, re-seed, and mulch any of the disturbed present grass areas and to cover the 30 ft wide access area, and 10 ft wide access area in front of retaining walls with erosion control mix.
- There will be a natural buffer area of trees & brush left between the Northern Burner grass area and the 10 ft cleared area for wall.
- As requested Grondin can plant a few trees to matching existing species in the 30 ft cleared access area.

If there are any question please let me know.

Sincerely,



Lori Waterhouse Erwin
Owner
Northern Burner Supply Co., Inc
185 Washinton Street
Portland, Me 04101