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February 2, 2018

Via E-Mail: cstacey@portlandmaine.gov

Christina Stacey, Zoning Administrator
City of Portland
389 Congress Street
Portland, Maine 04101

Re: 150 Washington Avenue

Dear Christina:

I represent 150 Wash Ave, LLC (the “Applicant”) in connection with its condominium conversion permit application for the project located at 150 Washington Avenue (the “Property”). The purpose of this letter is to provide you with some background information regarding the Applicant’s purchase of the Property and whether there were any tenants occupying the Property within the last six (6) months.

The Applicant closed on the purchase of the Property on November 15, 2017, and the Condominium Conversion Permit Application was filed on January 11, 2018. At the time of the closing the Property was vacant and free of any tenants. The Applicant was aware that all units of the Property were previously occupied by tenants within the last six (6) months, but that all of the tenants had vacated the Property on or around October 2017. I understand the Applicant has provided you with a list of all of those tenants who may have occupied the Property within the last six (6) months. The Applicant did not have any contact with those tenants.

Please let me know if you have any further questions or need any additional information.

Sincerely,

Charles M. Katz-Leavy

Charles M. Katz-Leavy

CKL

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