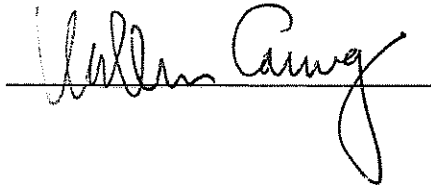


I, William Conway of Sebago Technics Inc., hereby certify that a neighborhood meeting was held on January 4, 2017 at 5:30 PM , at the Portland Public Library, Meeting Room No. 3 .

I also certify that on 12/15/16, invitations were mailed to the following:

1. All addresses on the mailing list provided by the Planning Division which includes property owners within 500 feet of the proposed development or within 1000 feet of a proposed industrial subdivision or industrial zone change.
2. Residents on the "interested parties" list.
3. A digital copy of the notice was also provided to the Planning Division (imy@portlandmaine.gov and ldobson@portlandmaine.gov) and the assigned planner to be forwarded to those on the interested citizen list who receive e-mail notices.

Signed,

A handwritten signature in black ink, appearing to read "William Conway", is written over a horizontal line.

11/5/17 (date)

Attached to this certification are:

1. Copy of the invitation sent
2. Sign – in sheet
3. Meeting minutes



December 15, 2016

Dear Neighbor:

Please join us for a neighborhood meeting to discuss our plans for residential condominiums to be located at **218-220 Washington Ave.**

Meeting Location: **Portland Public Library, 5 Monument Square, Meeting Room #3**

Meeting Date: **January 4, 2017**

Meeting Time: **5:30 pm – 6:30 pm**

The City requires that the property owners with 500 feet of the proposed development and residents on an "interested parties list", be invited to participate in a neighborhood meeting. A sign-in-sheet will be circulated and minutes of the meeting will be taken. Both the sign-in sheet and minutes will be submitted to the Planning Board.

If you have any questions, please call, William Conway (Sebago Technics) 207-200-2055.

Sincerely,

SEBAGO TECHNICS, INC.

A handwritten signature in black ink that reads "William T. Conway". The signature is fluid and cursive, with the first and last names being more prominent.

William T. Conway, RLA / LEED AP

Neighborhood Meeting Sign In Sheet

218-220 Washington Avenue Project

January 4, 2017 Portland Public Library 5:30 Pm

Name and Address

Craig Church 192 Washington Ave / adcope1@yahoo.com

Allan Tager 219 Anderson St.

DAN GREENSTEIN 420 BAKER BLVD

Glen Morse 218 Washington Ave

Stephen & Sheila Sewall 203 Anderson St

Neighborhood Meeting Minutes  
218 – 220 Washington Avenue Project  
January 4 , 2017   Portland Public Library   5:30 PM

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The meeting convened with an introduction of the site plan and architectural design by William Conway, Sebago Technics and Michael Coyne, Archetype Architects.

Approximately six members of the public attended the meeting ; following are the topics discussed :

1. Building materials proposed are fiber cement siding, metal panels and wood elements to accent building entrances. Final design and color selection pending Planning Board review.
2. Building will have a central corridor with units facing Washington Avenue and Anderson Street.
3. Building width approximately 68 feet , all living areas and bedrooms will have windows and natural lighting.
4. Construction of the project will be challenging given the sloping terrain. At the rear of the building a retaining wall will be constructed to create a level platform for the building. The retaining wall will be built using precast concrete segmented blocks with grid reinforcing. The face of the wall will be textured for an appearance of natural stone. Many noted this is common in the neighborhood.
5. The building will not block any views from existing nearby homes.
6. Many complimented the project and stated it will be a nice improvement to the neighborhood.
7. The applicant has yet to determine if units will be condos or apartments, and price ranges have not been determined.

The meeting concluded at approximately 6: 15 PM.