

Inspection Services  
Michael J. Nugent  
Manager



Department of Urban Development  
Joseph E. Gray, Jr.  
Director

## CITY OF PORTLAND

January 30, 2001

Ms. Gayle Collings  
52-54 Moody Street  
Portland, Maine 04101

RE: 52-54 Moody Street  
C/B/L: 003-M-009

CERTIFIED MAIL: 70001670000030722469

Dear Sir or Madame,

Our records indicate that the certificate of occupancy required pursuant to building permit # 001231 has not been issued. Please be advised that the occupancy of the portion of the premises covered by the permit without the Certificate of Occupancy is a violation of Section 108.1 of the City Building Code (1999 BOCA)

This is a notice of violation pursuant to Section 116.2 of the Code. All referenced violations shall be corrected within 30 days of the date of this notice. Our records will be reviewed again on February 14, 2001. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A M.R.S.A. ss 4452.

This constitutes an appealable decision pursuant to Section 121 of the Code. Please feel free to contact me at 874-8700, if you wish to discuss the matter or have any questions.

Sincerely,

Mike Nugent  
Manager of Inspection Services

